

Real Estate Transaction Questionnaire

Thank you for choosing the Law Office of Shawn Vogt Sween, LLC, to assist you with your real estate closing. As part of closing your transaction, we may be required to provide information about the parties involved to the county, the other party, title companies, the state government, or the IRS. Please answer the following questions for both you and your spouse if you are married.

1. Full Legal Names (First, Middle Initial, Last):
2. Current address:
3. Will there be any mortgages paid off during this transaction? If yes, please indicate below and sign the attached authorization to release information. This will allow us to obtain your loan payoff statement.
 - Bank name:
 - Bank contact number:
 - Loan number:
4. Social Security Numbers:
5. What is the name and address of your current employer (or indicate if you are retired)?
6. Have you resided at your current address for the past 10 years?
 - If not provide complete address history for each you for the past 10 years:

7. Are there any involving you or your spouse (If yes please provide the year it occurred in):

- Bankruptcy, divorce or dissolution proceedings?
- Unsatisfied judgments of record against either of you?
- Any actions pending any courts which affect the premises?
- Tax liens filed against you?

8. Do you have an Abstract of Title for the property?

- If yes, can you please deliver it to our office as soon as possible?
- If you do not, we can proceed without it.

Let me know if you have any questions regarding these questions. You may respond to these questions via phone, email, fax, mail, or by dropping them off at our office at least two days in advance of your closing.

By phone:
(507) 754 – 4555

By mail:
Law Office of Shawn Vogt Sween
104 Main Street S
Grand Meadow, MN 55936

By fax:
(507) 754 – 4554

By email:
amy@svslawoffice.com

Thank you for your prompt response! We look forward to working with you.